IUB LIBRARY

Campus Employment Program

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📣 On-Campus Job Opportunity for Students

The **IUB Library** invites applications from eligible students for **part-time employment** under **Campus Employment Program** for the **Autumn 2025** semester. This is a valuable opportunity to gain professional experience while contributing to the university's academic community.

📅 Application Details

- **Application Period:** September 14–16, 2025 (during office hours)
- **Application Form:** Available at the Library Website (library.iub.edu.bd/campus-jobs).
- ⚠️ *No Application will be accepted after the deadline.*

✅ Eligibility Criteria

Applicants must:

- Be currently enrolled at IUB with a minimum CGPA of 3.00.
- Have a valid IUB Library membership.
- Demonstrate strong communication, accountability, and teamwork skills.
- Be able to follow instructions and comply with library policies and procedures.

Responsibilities

- Welcome users and assist with initial inquiries.
- Guide users to relevant library resources, services, and staff.
- Maintain a clean and organized library space.
- Assist users in locating library materials and navigating the e-resources lab.
- Manage the safekeeping area for personal belongings with care and accountability.
- Perform additional duties as assigned.

Application Process

Interested students must submit a printed application form to the Deputy Librarian (Reference) by Tuesday, 16 September 2025, during regular library hours. Applications must include:

- One passport-size photograph
- Academic transcript of the last completed semester (student copy)

For inquiries, visit the IUB Library (Level 3) or email **librarian@iub.edu.bd**.

Inclusivity Statement: *The IUB Library values diversity and inclusion. We encourage applications from all qualified students, regardless of gender or personal background.*